

**First Unitarian Church Of Alton  
Board Policy on E-mail voting**

**Purpose:** To clarify the authorization to utilize e-mail between meetings to transact business.

**Presented and discussed at:** 8/19/13 Board Meeting

**Action taken:** Approved at 9/9/13 Board Meeting

**Policy:** It is the policy of the Church Board to allow transaction of business between meetings via e-mail so long as the motion and vote are documented in either the prior or subsequent Board meeting minutes.